

Criteria on the Policy:

- 2.1 To be nominated, an employee must have the equivalent of one year of employment.
- 2.2 Any member of the *General Staff Assembly* is eligible for the award.
- 2.3 Any employee can be selected for "Employee of the Month" once within a calendar year.
- 2.4 The employee maintains a collaborative relationship within his/her working area.
- 2.5 The employee demonstrates ethical integrity and encourages relationships with people of diverse backgrounds.
- 2.6 The employee is committed to his/her professional growth and personal enrichment.
- 2.7 The employee encourages the exchange of ideas with others.
- 2.8 The employee promotes the cultural, emotional, intellectual, physical, and social growth for him/herself and those he/she serves.
- 2.9 Consistent attendance and dependability will be considered separately from the overall evaluation. This criterion will be utilized in the event of a tie.