



Want to Work for a University Worth Discovering?

WESTERN NEW MEXICO UNIVERSITY'S ACADEMIC AFFAIRS OFFICE SEEKS AN ASSISTANT PROFESSOR OF FACULTY DEVELOPMENT

Western New Mexico University, a public, comprehensive, regional institution serving a diverse multicultural population of 3,000 students, is located in Silver City in southwestern New Mexico surrounded by the Gila National forest. WNMU's accredited programs include nursing, occupational therapy, education, business, social work, and the child development center. WNMU offers a variety of two-year programs, four-year programs and master's level degree programs. Exemplary teaching, quality programs, commitment to diversity, and enhanced regional service characterize WNMU's mission. Western New Mexico University is committed to outcomes assessment. All faculty and students are part of an ongoing effort to determine and refine the effectiveness of instruction and learning.

Applications are invited for the following anticipated opening for a full time, twelve-month tenure-track faculty position to start in **July 2011**. All faculty positions emphasize excellence in teaching. In addition, the successful candidates are required to be involved in advising, university committees, program development, assessment, university service, scholarly activity, and community service as appropriate including willingness to serving as advisor to student organizations. All candidates will be expected to make a thirty-minute (30) presentation in an actual classroom situation at the time of interview. The topic will be the choice of the screening committee. Interest in research, publications, and securing grants; experience on university committees or related community organizations; participation in state/national professional organizations; previous teaching experience in higher education, past successful professional experiences with groups from diverse backgrounds, and proficiency in Spanish is preferred for all positions.

Academic Affairs Office – Seeks an Assistant Professor of Faculty Development. This twelve-month tenure track position will support and train WNMU's faculty for both face-to-face and online learning instruction by enriching faculty teaching skills and increasing the use of technology to enhance and improve teaching. Coaches faculty in effective teaching. Understands the needs and characteristics of today's learners and can effectively address the changing role and needs of faculty. Facilitates the development of a variety of course content and supports and trains faculty in student learning outcomes. Works with faculty on unique pedagogical requirements for online learning. Assists faculty in conversion and adaptation of course content for online course delivery. Coordinates and schedules staff, speakers, and operations/processes for New Faculty Orientation each semester. Acts as a mentor for all 1st year regular and part-time faculty. Works closely with Virtual Campus staff to enhance online teaching and learning at WNMU. Develops and implements programs and activities for the improvement of teaching. Creates a faculty development agenda each semester. Offers ongoing training opportunities for instructors in the use of online content regardless of course delivery method. Offers ongoing training opportunities for instructors in various areas, including but not limited to: Teaching strategies and learning theory (pedagogy), Retention, Fair use, ADA compliance, Training materials design, Assessment, Student success, HTML, Web 2.0 technology, PowerPoint, Podcasts, Turnitin, MS Office, Wimba, Respondus, Adobe Acrobat, Adobe InDesign, Computer Security, Adobe Photoshop, Dream Weaver, Captivate, etc... Works with course creation team to train faculty in online course management in LMS. Responsible for working with Virtual Campus to review all online courses; guides and assists department chairs in course reviews. Creates online courses for faculty development to allow distant faculty to have equal access to training. Creates a library of online learning objects for faculty development. Assists faculty in dealing with special needs resulting from growing student population diversity and under-prepared students. Assists faculty to assess curriculum and evaluate alignment with accreditation standards. Assists with the development of course evaluation processes and procedures. Maintains and advances professional and technical knowledge by attending educational workshops, reviewing professional publications, and establishing personal networks. Position requires selected individual to be aware of the latest innovations and best practices in instructional strategies; be apprised of emerging technological advances. Manages and leads multiple projects simultaneously, often under pressure and tight deadlines. Exhibits strong teamwork and interpersonal skills, as well as excellent verbal and written communication skills. Manages conflicts effectively by finding win-win solutions in challenging situations.

Minimum Qualifications: Ph.D. in Instructional Design or related field with at least 2 years experience teaching in Higher Education and 2 years experience with online teaching and learning is required. Strong general understanding of instructional design processes required. Applied experience in instructional technology and design with a background in the uses of technology to support web based instruction required. Demonstrated experience developing instructional materials; using online course development tools; integrating technology into teaching/learning processes; developing and delivering workshops and providing individual faculty instruction and consultation. Knowledge and experience in the effective application of technology to improve teaching and learning. **Preferred qualifications:** Familiarity with a variety of software applications for developing instructional materials. Experience in working with academic faculty and leading teams. Ability to work independently with minimal supervision. Must be authorized to work in the U.S. **Salary: \$53,685 – \$58,553 annually**

Review of application materials will begin Friday, April 15, 2011 and continues until position is filled.

TO APPLY: A complete application must include a cover letter and vitae, copy of official graduate transcripts (originals required upon hire), a statement of teaching philosophy including your experience with and expectations regarding the use of technology in teaching, at least three letters of recommendation (at least two of which focus on the applicant's teaching ability and potential) or the names, addresses, email addresses, and phone numbers of four references. **Incomplete applications received will not be considered.** Additional documentation may be requested from semi-finalists. The WNMU application can be found online at: <http://www.wnmu.edu/jobs/employmentapp.shtml>. Send required documentation to: Western New Mexico University, Attn: Human Resources Department, 1000 W. College Ave./P.O. Box 680, Silver City, New Mexico, 88062; Phone: (575) 538-6328 and FAX: (575) 538-6338. For more information about WNMU, please visit our Web site at <http://www.wnmu.edu>.

Western New Mexico University is an Affirmative Action/Equal Employment Opportunity Employer. Minorities and women are especially encouraged to apply. All qualified applicants will receive consideration without regard to race, color, religion, gender, age, handicap or national origin.