

(Tenure-Track) Faculty Salary Range Request Form

The following information is needed from the hiring supervisor in order to determine a salary range for a new hire tenure-track faculty member. [Note: Currently, there is no policy or procedure for calculating a salary range for a visiting faculty member. Yet, it seems like hiring supervisors are using the salary ranges for tenure-track faculty as a guide.]

1. CUPA CIP code(s): _____
[Choose the CIP code(s) that most closely represent the nature of the position to be hired or specify that you would like the same category as the person being replaced (and name the person).]
2. Academic Year of hire: _____
[E.g., AY 2008-09]
3. Length of Contract: _____
[E.g., 9-month, 10-month, 12- month, etc.]
4. Rank: _____
[E.g., Assistant Professor, Associate Professor, etc.]

The salary range will then be computed at 83% to 86% of the corresponding average salary reported by CUPA-HR for the academic year two years prior than the academic year of hire. A salary range will also be computed at 95% of these amounts for a new hire without a terminal degree. These salary ranges will be prorated for contract lengths other than 9 months.